

Still Writing Checks?

Ephrata Borough's
Automatic Bill Payment Plan
is fast and easy!



** save time * save postage * avoid late fees * write fewer checks*

How it works:

You will continue to receive a monthly bill that will say "Auto Pay". The total amount due will be deducted from your selected bank account on the utility bill due date, and will be applied to your Borough Utility Account.

The Borough has no sign-up fees or transaction fees for automatic bill payment. The Borough has no access to your bank account other than the information you give to us when we sign you up, your privacy is protected.

To Enroll:

Simply send a voided check with the completed authorization form along with your next bill payment or mail separately to:

Ephrata Borough
124 South State Street
Ephrata, PA 17522

Please allow approximately six weeks for your Automatic Bill Payment to begin. Your enrollment has begun when you see the words "Auto Pay" in the amount enclosed block. Please call The Business Office at 738-9222 or email us at custserv@ephrataboro.org with questions or concerns.

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(please print information)

Name _____ Account # _____
Address _____ Phone # _____
City _____ State _____ Zip Code _____
Name of financial institution _____
Name as it appears on your bank account _____
Checking / Savings (please circle one) Bank Account Number _____
Signature _____ Date _____

I authorize the financial institution named above to accept the transfer instructions and to deduct from my checking/savings account the amount due to Ephrata Borough to pay my utility bill. I understand that this authority will remain in effect until I notify the Borough. I also understand that the Borough or the financial institution has the right to terminate this payment plan with proper notification. Furthermore, I understand that I am responsible for any payments not made due to insufficient funds or closed accounts.