

**EPHRATA BOROUGH COUNCIL
REGULAR MEETING MINUTES
MARCH 11, 2019**

The regular Ephrata Borough Council meeting was called to order by President Susan Rowe at 7:00 PM on January 14, 2019, in the Council Chambers of the Borough Office, 124 South State Street.

Reverend Tim King, Christ House Church, offered the invocation, which was followed by the Pledge of Allegiance.

In attendance in addition to the President were Vice President Thomas Reinhold, President Pro Tem Melvin Weiler and Council Members Timothy Barr, Linda Martin, Ricky Ressler, Victor Richard, and Gregory Zimmerman. Absent from the meeting was Mayor Ralph Mowen.

Also in attendance were Borough Manager D. Robert Thompson, Police Chief William Harvey, Recording Secretary Stephanie Fasnacht, and Borough Solicitor James R. McManus, III, Esq.

The following visitors were present:

Tim Auker, 542 N. State Street, Ephrata
Rufus Zimmerman, Weaverland Mennonite Homes
Joy Ashley, Ephrata Area Social Services

PROCLAMATION – IRISH-AMERICAN HERITAGE MONTH 2019

President Rowe read a proclamation from Mayor Mowen proclaiming March 2019 as Irish-American Heritage month and called upon all to observe this month by celebrating the contributions of Irish-Americans to our Nation.

APPROVAL OF MINUTES

It was moved by Mr. Barr and seconded by Ms. Martin to approve the February 4, 2019, Work Session Minutes, and the February 11, 2019, Regular Meeting Minutes.

President Rowe referred to the February 4, 2019, Work Session Minutes, and sought clarification on page 3, paragraph 2, which stated that Borough Authority took action to sell the vehicles to the Ephrata Recreation Center; in which, Mr. Thompson clarified that Borough Authority took action to donate the vehicles to the Ephrata Recreation Center and advised the meeting minutes will be revised to state as such.

President Rowe then took a vote and it was unanimously passed that Borough Council approve the revised February 4, 2019, Work Session Minutes, and the February 11, 2019, Regular Meeting Minutes.

MUNICIPAL MOMENT

President Rowe advised that Senator Ryan Aument was scheduled to provide this evening's Municipal Moment; however, due to a personal matter, he was not able to attend tonight's meeting and will be rescheduled in the future to provide a state level government update.

FIRST OPPORTUNITY FOR CITIZENS TO BE HEARD

After a brief time allotted for citizen comments and with no one in attendance coming forward, it was moved by Vice President Reinhold, seconded by Mr. Ressler, and unanimously passed that the public comments section of the meeting be closed until the end of tonight's agenda.

ACCEPTANCE OF REPORTS

It was moved by Mr. Barr, seconded by Mr. Richard, and unanimously passed to approve Acceptance of Reports consisting of the following documents:

Budget and Finance Committee

The Budget & Finance Committee met on February 25, 2019 and discussed the following:

1. The Committee reviewed the documents provided by Staff which detail the invoice totals for 2017 and 2018 from Attorney Jim McManus. On a monthly basis McManus reviews the council meeting packet which included any agreements that will be voted on by Council. In one case he reviewed 5 solar documents that were already reviewed by McNeese Wallace. Council was concerned that we were paying 2 attorneys to do the same work. McManus spent an additional 45 minutes at a cost of \$131.25 reviewing these documents and making 2 suggestions for clarification. McNeese agreed with McManus and the items were adjusted. The Committee did not feel this was excessive however, each month the McManus invoices will be added to the Dropbox for review by the Committee.
2. The HUB has requested permission to add a flyer to any late notices issued for electric utilities. In 2018, EASS provided financial assistance in the amount of \$28,889 with \$11,224 of that amount going directly to the Borough for help in paying customer electric bills. The HUB would like to catch these problems earlier so they want to include the flyer in the late notice and the disconnection notice. They will use the same specs as the Borough uses for notices in letters or invoices. The Committee requested that a note be inserted in the letter being sent to tenants notifying them that a letter will also be sent to their landlord. Staff added copies of the flyer and the current tenant and landlord letters to the Dropbox. The Committee would like to take this to Council in March so the flyer can be added to the March warning letters. Disconnections resume at the end of March. After 12 months, EASS will provide results so we know how effective these changes have been for a 12 month period.
3. The Staff reviewed the 4th Quarter Budget Review with the Committee. Staff answered all questions asked by the Committee. No action is required.
4. Staff provided the Check and ACH registers to the Committee for February to date. No further action is required.
5. The Committee would like to receive the proposed budget earlier than the first Monday in November so they have more time to review it before the Committee Meetings the 3rd and 4th Monday in November. The Committee requested staff add this topic to the March 25th meeting.
6. The Committee would like the old business item of credit card fees to be moved to a discussion item for the March meeting. The Committee would like details on how much we pay in fees and the volume of transactions that we process through credit cards. Staff will pull the details for this project for discussion in March.

Development Activities Committee

The Development Activities Committee met on February 25, 2019 and discussed the following:

1. The Committee reviewed a proposed land development plan for Weaverland Mennonite Homes (Lincoln Christian Homes), 1307 Apple Street. The applicant is proposing a 13,155 square foot addition for dementia care, additional parking, and multiple stormwater improvements. The Committee will recommend that Borough Council approve three (3) waivers/modifications and approve the plan as a final land development plan subject to inclusion of staff comments dated February 4, 2019, HRG comments dated February 4, 2019, consideration of the Lancaster County Planning Commission comments, add “Driveway Ahead” warning signs along Apple Street, the Apple Street driveway closest to West Main Street will be made one-way into the site, and the applicant should make an effort to assist residents with the loss of on-street parking. This item will appear on the March Consent Agenda
2. The Committee reviewed a request to hold the fourth annual Brewfest at Whistle Stop Plaza on June 22, 2019. The event will have up to 22 vendors. This year the event will hold a home brewing contest. The Committee will recommend that Borough Council grant the request to hold the Brewfest at Whistle Stop Plaza subject to the receipt of a Certificate of Insurance naming the Borough as an additional insured, an incident support plan approved by the Chief of Police, and the receipt of a copy of a PLCB special occasion permit at the March meeting.
3. The Committee reviewed a request to assume maintenance responsibilities for the Veterans Plaza. Mayor Mowen maintains it now and would like the borough to take over. The Committee wasn’t sure what the maintenance responsibilities entail. Mrs. Martin thought she may be able to find some volunteers for some of the tasks. The Committee tabled the request until a list of the maintenance responsibilities is provided to the Committee.
4. The Committee reviewed two HVAC invoices that the Ephrata Public Library recently incurred for additional repair costs to the HVAC system. The first one is for \$1,755 and the second one is for \$1,620. The Committee will recommend that Borough Council authorize a payment of \$3,375 directly to H.C. Nye at the March meeting.
5. The Committee reviewed the fourth quarter budget report for activities under their purview. There were no concerns regarding the budget report.
6. The staff provided an update regarding the zoning ordinance rewrite. The rewrite is wrapping up and a draft should be presented to council within the next two months. An issue came up and the zoning steering committee is seeking input from the Development Activities Committee. The new ordinance will contain provisions for the demolition of historic structures. This is a step towards preservation of our historic assets. The draft requires that if someone wants to demolish a historic building they must request a conditional use from Borough Council. The issue is how to designate a historic structure and there are to options to accomplish this. One option is to identify various historic districts throughout the borough and also develop a list of structures found outside of those districts. Only the structures within a district or on the list would require a review and approval process prior to being demolished. The second option is to add language that any structure built prior to 1940 would require approval by Council to demolish. The Committee is in favor of using the option that requires any structure built before 1940, to be subject to the historic structure demolition process. No further action is required.

7. The staff provided an Economic Development update. The board changed its meeting date and hasn't met since the last committee meeting so there isn't much to report. A public event for the brand roll-out is scheduled for March 5th at 5:30 PM.
8. There were no decisions from the February Zoning Hearing Board meeting.
9. There are no new applications for the March Zoning Hearing Board meeting.

Public Safety Committee

The Public Safety Committee met on February 19, 2019 at 5:30 PM and discussed the following:

ACTION ITEMS:

1. **Middle Creek Search & Rescue Training Exercise** – Chief Hamberger presented on the May 5, 2019 urban setting training exercise in Ephrata. Hamberger explained about their use of K-9s and operational concepts. Corrected Certificate of Insurance will be issued. Chief Harvey does not require a safety plan for Middle Creek and Pioneer Fire will have operational and safety officers present. - **Unanimously approved by Committee- Action by Borough Council**

OLD BUSINESS:

1. **Flood Warning Project**– Chief Harvey briefed on the progress of the flood warning notification plan which is coupled with Swift911. Staff has identified 213 properties from historical flood data. A letter has been drafted for mail-out to said properties/owners explaining how they can sign up for flood notifications. Deputy EM Swangren explained a recent test of warning system in place. The mailing and launch of project were both unanimously approved by Committee – **No further action at this time.**

DISCUSSION ITEMS:

1. **Lincoln Fire Company request for a special PSC meeting** – Chief Gehman requested a Thursday night meeting on or after March 28, 2019. Chief Harvey will e-poll Borough Council for a best date and set it up. - **No further action at this time.**
2. **Lincoln Fire Company presentation on fleet purchase**- Chief Gehman presented on the purchase of a new rescue unit to their fleet – **Received for Informational Purposes Only**
3. **Fire Service Feasibility Study** - Chairman Ressler directed staff to continue to gather information to begin a fire service feasibility study. There was discussion and staff will begin the process of information gathering - **Received for Informational Purposes Only**
4. **4th Quarter FY2018 Budget Review**- Chief Harvey & LT Shumaker briefed on the budget report prepared by C. Moore - **Received for Informational Purposes Only**
5. **Comp-stat (Jan 2019)** – Chief Harvey and LT Shumaker briefed on recent highlights and successes - **Received for Informational Purposes Only**

6. **EMC Report (Jan 2019)** – Chief Harvey briefed on the report. - *Received for Informational Purposes Only*

Highway Committee

The Highway Committee met on Monday, February 25, 2019 and discussed the following:

1. The Committee reviewed an Ordinance to amend the Code of the Borough of Ephrata, Chapter 305, Vehicles and Traffic, Section 305-100, Schedule XVII: Parking Prohibited at all Times by adding hereto the east side of Apple Street between North Charles Street and the Municipal Boundary Line north of Robert Road and Section 305-101, Schedule XVIII: Parking Prohibited Certain Days and Hours by adding hereto the west side of Apple Street between North Charles Street and the Municipal Boundary Line north of Robert Road restricting parking on Tuesdays between 7:00 AM and 4:00 PM. The Committee will recommend that Borough Council enact Ordinance No. 1546 at their March 11, 2019 meeting.
2. The Committee reviewed a resolution to adopt experimental traffic and parking regulations under Section 305-5 of the Code of the Borough of Ephrata restricting parking along certain portions of West Pine Street and North Oak Street. The Committee will recommend that Borough Council adopt Resolution #2019-5 at their March 11, 2019 meeting.
3. The Committee reviewed a letter dated February 4, 2019 from the Ephrata War Memorial Association by Michael Lillis, Co-Director of the Firecracker Run requesting to use the streets of the Borough for the 42nd Annual Firecracker Run event on Thursday, July 4th, 2019. The Committee will recommend that Borough Council conditionally approve the request at their March 11, 2019 meeting subject to Chief Harvey's review and approval and Borough receipt of a satisfactory certificate of insurance naming the Borough as additional insured. This item will appear on the Consent Agenda.
4. The Committee reviewed a letter request from Michelle Kready, Manager at Cocalico Place, dated February 12, 2019 to temporarily close and restrict parking as necessary on East Franklin Street between Lake Street and South Maple Street on Tuesday, March 19, 2019 from 8:00 AM to 1:00 PM for safety reasons while a rooftop HVAC unit is replaced at their facility. Their request also includes provision and removal of all traffic control devices by Ephrata Borough Public Works. A similar request was previously approved. This request revises the date of the activity due to inclement weather. The Borough is in receipt of the required certificates of insurance and a meeting with Borough staff was previously conducted. The Committee will recommend that Borough Council conditionally approve the request subject to neighbor notifications by Cocalico Place at their March 11, 2019 meeting.
5. The Committee reviewed a letter provided to the Borough Solicitor from McNeas Wallace & Nurick LLC regarding proposed improvements at Bethany Road and East Main Street intersection. Borough Manager Thompson was not present to discuss in greater detail what the status was regarding the proposed improvements at this intersection. Borough Manager Thompson will update Committee at a future meeting.
6. The Committee reviewed the 4th quarter 2018 budget report for those activities under their purview. Several concerns were identified by the Committee and will be forwarded to Director of Administration and Finance Moore for explanation. Response to those concerns will be provided via email to President Rowe and the Committee members.

7. The Committee discussed the development of Lancaster County's Metropolitan Planning Organization's 2040 Metropolitan Transportation Plan and the County's request for help identifying transportation needs in our community. Staff advised Committee that the Ephrata Police and Ephrata Area School District were asked to provide input addressing transportation needs in the Ephrata area. Numerous transportation problem areas were identified and compiled by staff and submitted to the Transportation Division of Lancaster County Planning Commission who will review all submissions received from across Lancaster County. Should a transportation problem identified be advanced for federal funding through Lancaster County's Transportation Improvement Program (TIP), a local match may be required. No further action required at this time.
8. The Committee reviewed a press release by Lancaster County Planning Commission inviting public review and comment of the Draft Lancaster Active Transportation Plan. The plan is available for review and comment at www.lancasteratp.org. The Plan presents a vision for the future that enables people of all ages and abilities to move safely and conveniently throughout the county on an interconnected network of pedestrian, bicycle, and transit facilities promoting healthy living and economic vitality. A final draft of the plan is scheduled for release on April 1st, 2019 with a projected adoption date of April 22nd, 2019 by the County's Metropolitan Planning Organization. No further action required at this time.
9. The Committee discussed storm water drainage concerns at 741 North Maple Street aired at last month's Committee meeting by the property owner, Mr. Russ Shirker. Several Council members visited the site between the meeting last month and this meeting but existing weather conditions did not yield a productive site environment. Council member Richard believes that installation of another storm water inlet and piping along the frontage of Mr. Shirker's property will alleviate the icing conditions present along North Maple Street during extremely cold weather this past winter. Committee was advised that Borough staff will arrange a site visit with Mr. Shirker shortly after the spring thaw to discuss his concerns.

Municipal Enterprises Committee

The Municipal Enterprises Committee met on February 19, 2019 and discussed the following:

1. The Committee reviewed the 2018 4th Quarter Year-End Budget Report. Mr. Reinhold inquired as to the increase in revenues (approximately 1.2 million) asking if there were abnormal revenues received. Mr. Reinhold further advised in years past, it was attempted to keep the revenues close and this year the difference is 10.31% over. Mr. Swangren advised he would seek clarification from Ms. Moore and inform the committee of his findings.
2. The Committee discussed the waiver request from Eagle Disposal, the Borough's solid waste and recycling contractor, and advised that Staff is currently in discussions with them. Staff will report to the Committee and make a recommendation in the near future.
3. Mr. Swangren shared with the Committee that the staff has scheduled a meeting with the developer, Mike McGolden, for Friday February 22, 2019, at Wastewater Treatment Plant #1. Mrs. Martin inquired if committee members should be in attendance; in which, Mr. Swangren indicated this was a preliminary meeting at the site and would update the committee members of any future meetings as the project progresses.
4. Mr. Swangren provided an update regarding the solar project advising construction is essentially complete and the substation circuit breaker control cabinet is expected to be

delivered on March 1st. A meeting is to be held on Tuesday February 26th to review the installation of cabinet. The site is still expected to be operational in April. A ribbon cutting ceremony is also being planned. The Solar Monthly Report was distributed to committee members. No further action is required.

5. Mr. Swangren discussed the importance of the Pennsylvania One Call System and advised that the month of April is designated as “Pennsylvania 811 Safe Digging Month.” All utility and governmental agencies are encouraged to participate by submitting a proclamation to help with the outreach campaign; in which, Committee members agreed to move forward with the proclamation.
6. The Committee discussed that it was in the best interest of the Borough to have a Borough representative on the AMP Board of Directors.
7. The Committee discussed the Peaking Power Project proposed by AMP. The Committee remains interested in the project and Staff will continue to evaluate the project further. No action taken.

Community Services Committee

The Community Services Committee met on February 25, 2019, and discussed the following:

1. The Committee reviewed a request from Knead It Massage and Bodyworks to use the Richard Winter’s Memorial Trail for a Running on the Rails Event to be held on June 8, 2019 at 9:00 am. The request is unclear if the Event will cross municipal lines and will require a Warwick to Ephrata Rail Trail Event Application. The Committee will recommend that Borough Council approve the request at their March 11, 2019 meeting, subject to the receipt of a certificate of insurance naming the Borough as additional insured, application approval by the WRRC, and the approval of an Incident Support Plan by the Chief of Police.
2. The Committee reviewed a request from WellSpan Ephrata Community Hospital to use Grater Memorial Park on Friday, May 31st for set-up and Saturday, June 1, 2019 to host their Annual Healthy Day in the Park Event per their letter dated January 25, 2019. The Committee will recommend that Borough Council approve the request as part of the Consent Agenda at their March 11, 2019 meeting, subject to the receipt of a certificate of insurance naming the Borough as additional insured and the approval of an Incident Support Plan by the Chief of Police.
3. The Committee listened to a presentation on the Heatherwood Park Trail Project Proposal given by Kelly Withum with Mainspring of Ephrata (formally the EDO) and a representative with SAMBA (Susquehanna Mountain Biking Association). The committee of people working on the Project consists of Kelly Withum, Mainspring of Ephrata, several Student Liaisons, School District Liaison, Dr. Troop, SAMBA Representatives, and Sponsor, Mike Farrington, owner of Green Mountain Cyclery. The Committee is proposing taking Heatherwood Park, a negative green space, and transforming it to a positive active green space to be utilized by the Community. SAMBA is proposing to build and maintain a sustainable trail system that will include a learning area for balance bikes, a skills area, and a gateway trail approximately one mile long, suitable for biking, hiking, and running located on the 20 acre property owned by the Borough known as Heatherwood Park. All of the work will be completed by SAMBA and community volunteers. The cost of the Project will be

\$2500 to \$5000 and will be paid by grants and donations. SAMBA will submit an MOU (Memorandum of Understanding) to be reviewed by the Solicitor.

4. The Committee reviewed and discussed the 2018 fourth quarter budget report for those areas under the Committee's responsibility. The Committee had no budget concerns. No further action is required by the Committee.

NEW BUSINESS ITEMS

Consent Agenda

Vice President Reinhold advised the items on tonight's consent agenda have been discussed in detail at their respective committee meetings and were brought forward for additional discussion at last week's Work Session. These items are considered routine in nature and voted upon under one umbrella. These items are not open for discussion unless an individual or Council Member wishes to have the item removed from the consent agenda. If an item is removed it will be handed over to the Committee under which it was originally discussed during the standing committee recommendations.

1. That Borough Council approve a waiver/modification of submission of Preliminary Plan, Section 281-14.A of the Code of the Borough of Ephrata for the Preliminary/Final Land Development Plan for the Weaverland Mennonite Homes (Lincoln Christian Homes), 1307 Apple Street. (Development Activities)
2. That Borough Council approve a waiver/modification of Driveway Width, Section 281-42.G of the Code of the Borough of Ephrata for the Preliminary/Final Land Development Plan for the Weaverland Mennonite Homes (Lincoln Christian Homes), 1307 Apple Street. (Development Activities)
3. That Borough Council approve a waiver/modification of Clear Sight Triangles to be 250' in either direction, Section 281-42.I of the Code of the Borough of Ephrata for the Preliminary/Final Land Development Plan for the Weaverland Mennonite Homes (Lincoln Christian Homes), 1307 Apple Street. (Development Activities)
4. That Borough Council approve the Final Land Development Plan for Weaverland Mennonite Homes (Lincoln Christian Homes), dated December 20, 2018, containing 22 sheets prepared by Diehm & Sons, Lititz, PA, subject to the following:
 - A. The applicant must address the comments from the February 4, 2019 memorandum of Nancy Harris, Municipal Services Manager.
 - B. The applicant must address the comments contained in the HRG letter dated February 4, 2019.
 - C. The consideration of the Lancaster County Planning Commission comments.
 - D. The applicant must add "Driveway Ahead" warnings signs along Apple Street.
 - E. The Apple Street driveway that is closest to West Main Street will be made one-way into the site.
 - F. The applicant should make an effort to assist residents with the loss of on-street parking.

(Development Activities)

5. That Borough Council conditionally approve the February 4, 2019 request from the Ephrata War Memorial Association to use the streets of the Borough for the 42nd Annual Firecracker Run event on Thursday, July 4, 2019 subject to Chief Harvey's review and approval and Borough receipt of a satisfactory certificate of insurance naming the Borough as additional insured. (Highway)
6. That Borough Council conditionally approve the request from WellSpan Ephrata Community Hospital to use Grater Memorial Park on Friday, May 31, 2019 and Saturday, June 1, 2019 for their Annual Day in the Park Event per their letter dated January 25, 2019. Approval is subject to the receipt of a certificate of insurance naming the Borough as additional insured and the approval of an Incident Support Plan by the Chief of Police. (Community Services)

It was unanimously passed to adopt, authorize and/or approve/conditionally approve the items listed on the Consent Agenda.

STANDING COMMITTEE RECOMMENDATIONS

Budget and Finance Committee

It was moved by Vice President Reinhold, seconded by Mr. Weiler, and unanimously passed that Borough Council direct staff to place the HUB flyer in the tenant and landlord delinquency letters.

Development Activities Committee

It was moved by Mr. Weiler, seconded by Mr. Barr, and unanimously passed that Borough Council grant the request to hold the Brewfest at the Whistle Stop Plaza on June 22, 2019, subject to the receipt of a Certificate of Insurance naming the Borough as an additional insured, an incident support plan approved by the Chief of Police, and the receipt of a copy of a PLCB special occasion permit.

It was moved by Mr. Weiler, seconded by Mr. Zimmerman, and unanimously passed via roll call vote that Borough Council authorize a payment of \$3,375 directly to H.C. Nye for HVAC repairs at the Ephrata Public Library.

Public Safety Committee

It was moved by Mr. Ressler, seconded by Mr. Weiler, and unanimously passed that Borough Council approve the Middle Creek Search & Rescue urban setting training exercise on May 5, 2019 in Ephrata.

Highway Committee

It was moved by Mr. Barr, seconded by Mr. Ressler, and unanimously passed that Borough Council enact Ordinance No. 1546 adding certain parking prohibitions and certain parking prohibitions certain days and hours on certain portions of Apple Street amending the Code of the Borough of Ephrata, Section 305 - Vehicles and Traffic.

It was moved by Mr. Barr, seconded by Mr. Richard, and unanimously passed that Borough Council adopt Resolution #2019-5 experimentally restricting parking along certain portions of West Pine Street and North Oak Street for a period not to exceed ninety (90) days.

It was moved by Mr. Barr, seconded by Mr. Ressler, and unanimously passed that Borough Council conditionally approve a request from Cocalico Place to close East Franklin Street from

Lake Street to South Maple Street and restrict parking on Tuesday, March 19, 2019 from 8:00 AM to 1:00 PM for safety reasons to replace a rooftop HVAC unit subject to neighbor notifications by Cocalico Place.

Community Services Committee

It was moved by Ms. Martin, seconded by Mr. Ressler, and unanimously passed that Borough Council approve the request from Knead It Massage and Bodyworks to use the Richard Winter's Memorial Trail for a Running on the Rails Event to be held on June 8, 2019 subject to the application approval by the WRRC (Warwick Regional Recreation Commission), the receipt of a certificate of insurance naming the Borough as additional insured, and the approval of an Incident Support Plan by the Chief of Police.

Personnel Committee

It was moved by Vice President Reinhold, seconded by Mr. Richard, and unanimously passed that Borough Council approve the appointment of D. Robert Thompson to fill the seat awarded to the Borough of Ephrata on the newly established Pennsylvania Municipal Electric Association (PMEA) Board of Directors.

APPROVAL OF CHECKS 37087 THROUGH 37377 AND THE ACH REGISTER DATED FEBRUARY 28, 2019

It was moved by Mr. Richard, seconded by Mr. Ressler, and unanimously passed that Borough Council ratify the payment of bills performed by the staff since the last regular Council meeting in the aggregate amount of \$729,286.59.

SECOND OPPORTUNITY FOR CITIZENS TO BE HEARD

After a brief time allotted for citizen comments and with no one in attendance coming forward, President Rowe closed the public comments portion of the meeting.

DISCUSSION/ANNOUNCEMENTS

Mr. Richard advised he attended the Ephrata Cloister's Charter Day on Sunday, March 10, 2019, and was pleased to see in excess of 100 people in attendance urging those who have not visited the Historic Ephrata Cloister to do so.

Vice President Reinhold advised the Personnel Committee will be meeting directly after this evening's Borough Council meeting in a closed door session.

Chief Harvey thanked President Rowe for reading the Irish-American Month Proclamation.

Mr. Thompson apologized for the technical difficulties experienced during this evening's meeting, as well as for the computer issues experienced within the last week. Mr. Thompson advised Council that Staff will be conducting a debriefing of the event and discuss resolutions to prevent future issues of this magnitude from occurring.

ADJOURNMENT

It was moved by Mr. Weiler, seconded by Mr. Barr, and unanimously passed that Borough Council adjourn. The meeting was adjourned at 7:26 PM.

Respectfully submitted,

D. Robert Thompson, Secretary

DRAFT